NO : CBSE/532074/SL-90209-2324/2023-24 Dated: 10/04/2023

The Manager,
THE RADIANCE SCHOOL
AGROHA BARWALA ROAD , MIRPUR, MIRPUR
HARYANA ,HISSAR , 125047
(M: 01669-720688856)

SUBJECT: -FRESH AFFILIATION UP TO SECONDARY LEVEL-regarding .

Ref : Application No.: - SL-90209-2324 Dated:17/01/2023

Sir/Madam,

This is with reference to school application on the subject cited above. I am directed to convey approval of the Board for Affiliation Up to Secondary Level as per details given below :

Affiliation No used as User ID for both OASIS and LOC/Registration System	**532074**
School No	42089
Password for OASIS and LOC/Registration Systems is same as that used for Affiliation Application.	
Affiliated for	Secondary School Examination Class 1 to 10
Category	Fresh Affiliation
Period of affiliation	01.04.2023 to 31.03.2028
Year and Month From which admission can be taken in Class-IX	1 April,2023
Year and Month in which first batch of Class-X will appear in board examinations	1 April,2025

Sl. No.	GENERAL CONDITIONS - The school is directed to ensure that :
1.	The total number of section of the school shall be restricted to 12 (As per prescribed dimension) as per the number of class rooms reported during inspection and further increase shall be subjected to specific approval of the Board on the basis of the request of the school as per affiliation bye laws.
2.	Compliance of the points no. 1 to 10 may be submitted within 03 months on the SARAS Portal, failing which due action will be taken.

Sl. No.	CONDITIONS FOR COMPLIANCE
1	The total number of sections shall be restricted to 12 and any further increase shall require prior approval of the Board, subject to compliance with the affiliation bye laws and availability of rooms>500ft.
2	The land certificate submitted by the school is not filled properly as a result the ownership details of land are not clear.The school shall submit within 3 months,a fresh land certificate , filling up all requisite details as and submit the compliance on SARAS.

3	The ramp constructed to acces the upper floors does not have hand rails and railings(at the top).The school shall affix hand rails and railings on the ramp within 3 months and submit compliance on SARAS.
4	The school has converted regular cubicles into CWSN toilets(with temporary signage). But the same are not as per norms ,since they are too small and narrow for a wheelchair/walker to navigate. The school shall construct separate toilets for CWSN, boys and girls on every floor with proper permanent signage indicating the floor number, as per norms of RPwD Act and guidelines issued by the Board and submit compliance within 3 months.
5	The composite science lab is seen as under stocked.No exhaust fan and fire extinguisher are seen.No seating and storage is seen.The library is seen as under stocked.No separate reading area for teachers is seen. The school shall upgrade its lab and library as per SoPs issued by the Board within 3 months and submit compliance on SARAS.
6	Failure to submit compliance for the above mentioned points within prescribed time shall invite financial penalty against the school.
7	The school shall get mandatory training of its teachers done with CoE Panchkula within 3 months and submit compliance on SARAS.
8	The school shall follow the SoPs of the Board for its labs, library and sports facilities.
9	The school shall get all the mandatory certificates renewed from time to time.
10	The school shall not remove the mandatory disclosure section and videography links from its website.

The above is subject to fulfillment of the following conditions:-

1. The approval is based upon the documents /data/information uploaded by the school online. The school will be responsible for its genuineness. In case of any discrepancies, necessary action will be initiated against the school as per Affiliation Bye -Laws-2018.
2. The school will follow the RTE Act, 2009 and instructions issued thereon by the CBSE/Respective State /UT Govt. from time to time. The school will also abide by the conditions prescribed, if any, by the State Government concerned.
3. The School is required to apply on online for extension of affiliation along with the requisite fee and other documents as per Rule 10.3 of Affiliation Bye Laws.
4. The school should go through the provision of Affiliation and Examination Bye Laws and subsequent amendment therein as well as circulars and guidelines /instructions issued by the Board time to time and keep a copy there of for reference purpose and is also advised to regularly visit CBSE websites i.e., http://cbseacademic.nic.in/ & http://cbse.nic.in/ for updates.
5. The school to renew mandatory certificates from time to time.
6. The school shall be solely responsible for any legal consequences arising out of the use of school name/logo/society/trust or any other identity /activity related to running of school affiliated to CBSE. All legal expenses incurred by the Board, if any, arising out of these circumstances, shall be borne by the school.
7. Concerned Regional Office is requested to create new email id of school as per direction issued by controller of examination. This E Mail ID is used for communication with CBSE only.

“The school shall possess valid fire safety certificate and Building safety certificate during functioning of the school which shall be renewed from time to time as per norms”.

DEPUTY SECRETARY/JOINT SECRETARY (AFF.)

ENROLMENT TABLE

SN	Location of School	Campus area	Affiliation Allowed	Optimum No. of Sections (From classes I/VI to X/XII)
A	Areas/Cities mentioned in clause 3.6	1600 sqm	Up to Class-X only	10
B	Areas/Cities mentioned in clause 3.6	2400 sqm	Up to Class-XII	24
C	Areas/Cities mentioned in clause 3.6	3200 sqm	Up to Class-XII	28
D	Class-X Cities (Clauses 3.5) and Areas mentioned in clause 3.7	2000 sqm	Up to Class-X only	10
E	Class-X Cities (Clauses 3.5) and Areas mentioned in clause 3.7	3000 sqm	Up to Class-XII	24
F	Class-X Cities (Clause 3.5) and Areas mentioned in clause 3.7 and Areas/Cities mentioned in clause 3.4	4000 sqm	Up to Class-XII	28
G	Pan India (Clause 3.3)	6000 sqm	Up to Class-XII	38
H	Pan India (Clause 3.2)	8000 sqm	Up to Class-XII	48
I	Pan India (Clause 3.2)	>8000 sqm	**Up to Class-XII** The number of sections shall be restricted in accordance with **'H'** above with land requirement unit scaled down to 2000 square meters i.e. 12 sections for every 2000 square meter additional land.	
· The total number of sections taken together for classes XI and XII should not be more than 1/3 of optimum number of section allowed on the basis of land holding for any school.				
· The number of sections and students shall be restricted as per the actual facilities in the school.				

NO : CBSE/532074/US-00130-2728/2027-28

Dated: 04/11/2026

The Manager,
THE RADIANCE SCHOOL AGROHA BARWALA RD MIRPUR HRY
THE RADIANCE SCHOOL,MIRPUR,MIRPUR
HARYANA,HISSAR, 125047
(M:)

Subject :- UPGRADATION TO SENIOR SECONDARY LEVEL-regarding
Ref : Registration No. : - US-00130-2728.

Sir / Madam,
This is with reference to school's Registration on the subject cited above.I am directed to convey the approval of the competent authority of the Board for Grant of Affiliation i.e. Upgradation to Senior Secondary Level as per details given below:

Affiliation No used as User ID for both OASIS and LOC/Registration System	**532074**
School No	42089
Affiliated for	Senior School Certificate Examinations (Bal-Vatika I to II and Class I to XII)
Category	Upgradation of Affiliation
Period of affiliation	01.04.2027 to 31.03.2032
Year and Month From which admission can be taken in Class-IX/XI	1 April,2027
Year and Month in which first batch of Class-X/XII will appear in board examinations	1 April,2029
Application to be filled for further extension in the Year	**2031**

Sl. No.	The school is directed to ensure compliance to the following terms and conditions for continued Affiliation with the Board :
1	The total number of sections of the school from Bal-Vatika-I to class XII shall be restricted to **20**, out of which the school can run not more than **6** sections in secondary classes i.e. **3** in class IX and **3** in class X and not more than **6** sections in Senior Secondary classes i.e. **3** in class XI and **3** in class XII. The optimum number of the students shall be restricted to 40 for a classrooms size of 500 sq ft and above. Any further increase of sections shall be subject to specific approval of the Board based on the online SARAS Application of the school as per Affiliation Bye Law, 2018 and built-up area and availability of classrooms size of 500 sq ft or more of dimension.
2	The optimum number of students intake shall be restricted in accordance with the provisions of the Affiliation Bye Laws, 2018 and as per the size of classrooms mentioned below:

	<table><tr><th>Sl. No.</th><th>Dimension of Classrooms</th><th>Number of Classrooms</th><th>Maximum number of permissible students</th></tr><tr><td>1</td><td>Greater than and equal to 500 sq ft.</td><td>20</td><td>40</td></tr><tr><td>2</td><td>Between 400-499 Sq ft.</td><td>0</td><td>32</td></tr></table>
3	The maximum number of sections to be permitted as per amended Appendix-V of Board's Circular No. 13/2025 dated 31.07.2025 shall be based on the total built-up area of the school building. The school shall be allowed equal number of sections at secondary level i.e., class IX and X and Senior Secondary i.e. Class XI and XII. The total number of sections permitted at secondary level i.e. class IX & X and at senior secondary level i.e. class XI & XII shall be restricted at each level to **1/4th** of the total number of sections running in the school from Bal-Vatika to class X or XII rounded up to the next higher even number with equal number of sections in class IX & X and class XI & XII, respectively.
4	The approval is based upon the documents /data/information uploaded by the school online. The Manager and Principal of the school shall be held responsible for its genuineness. In case of any document found to be fake/forged/fabricated/tampered, the application of the school is liable to be rejected and the school shall be liable for imposition of any of the penalties and necessary action will be initiated against the school as deemed fit, under clause 10.1.16 of Affiliation Bye Laws, 2018.
5	The school shall update the number of the sections (classwise) in OASIS as per the total number of sections alloted to school. For increase of number of the sections, the school may apply online through SARAS portal. The increase of sections shall be subject to the approval of the Board as per Affiliation Bye Law, 2018 and availability of built-up area of the school and classrooms of size greater than 500 sq. ft. of dimension.
6	The school shall follow the RTE Act, 2009 and instructions issued thereon by the CBSE/Respective State /UT Govt. from time to time. The school will also abide by the conditions prescribed, if any, by the State Government concerned.
7	The School is required to apply online for extension of affiliation in the preceding academic session through SARAS portal of the expiry of its Affiliation period along with the requisite fee and other documents as per Rule 10.3 of Affiliation Bye Laws.
8	The school shall go through the provision of Affiliation and Examination Bye Laws and subsequent amendment therein as well as circulars and guidelines /instructions issued by the Board time to time and keep a copy thereof for reference purpose and is also advised to regularly visit CBSE websites i.e. http://cbse.nic.in for updates.
9	The school shall ensure that all essential valid documents and teachers details including qualifications are available and upload updated self-attested copies of the documents / information under the head Mandatory Public Disclosure (as per annexure– IX) on school's website at all time and the link of certificates should remain functional.
10	The school shall be solely responsible for any legal consequences arising out of the use of school name/logo/society/trust or any other identity /activity related to running of school affiliated to CBSE. All legal expenses incurred by the Board, if any, arising out of these circumstances, shall be borne by the school.
11	The school shall not remove the documents and videography links in the mandatory disclosure section of its website.
12	Every affiliated school will develop their own website containing comprehensive information such as Affiliation status, details of infrastructure, details of teachers

	including qualifications, number of students, address-postal and e-mail, telephone nos., copies of transfer certificates issued, etc. as may be directed by the Board from time to time. The website so created should also have information with regard to fees charged.
13	The school shall follow the SOPs of the Board for its Laboratories, Library and sports facilities issued by the Board vide circular no 11 dated 04.10.2022.
14	The school shall appoint one **Counselling & Wellness Teacher (Socio-Emotional Counsellor)** for upto every 500 students enrolled, maintaining a counsellor-to student ratio of 1:500 AND one **Career Counsellor** for unto every 500 students enrolled in classes from IX to XII maintaining a counsellor-to-student ratio of 1:500 as per the guidelines issued by the Board vide Circular No. 02/20206 dated 19.01.2026.
15	The school shall install high resolution CCTV Cameras with audio visual facility at all the entry and exit points of the school, lobbies, and corridors. Staircases, all the classrooms, labs, library, Canteen Area, store room, playground and other common areas except toilets and washrooms as per the guidelines issued by the Board vide CBSE/AFF./Notification/2025/ 01310 dated 21.07.2025.
16	As per the guidelines issued by the Board vide Circular No. CBSE/AFF/Circular/2025 dated 31.07.2025, the school should have minimum one Computer Lab if the strength of students in the school is up to 720 students. For every additional (up to) 720 students one more Computer Lab will be required. Further, the school shall have a minimum of 40 computers in the each Computer Lab and maintain computer to student ratio of 1:18.
17	The school shall ensure implementations of Mandatory Digital Infrastructure norms issued by the Board vide Circular No. 09/2025 dated 02.07.2025.
18	The school has to ensure that it must be quality driven and must strive for excellence in all aspect of its activities. It must follow the directions issued by the Board from time to time regarding introduction of innovative practices in areas of curriculum, pedagogy and evaluation.
19	The school has to ensure the safety of students in its campus/premises. The school shall follow the guidelines related to the safety of the children in schools issued by the Hon'ble Supreme Court of India in Writ Petition (Civil) no.483 of 2004 in the matter of Avinash Mehrotra (Petitioner) Vs Union of India & Others (Respondents), the Guidelines on School Safety Policy, 2016 issued by the National Disaster Management Authority, Manual on Safety and Security of Children in Schools developed by National Commission for Protection of Child Rights and National Building Code-2005, as amended from time to time.
20	The school shall possess **valid Recognition Certificate, Fire Safety Certificate, Building Safety Certificate and Water and Sanitation Certificate** along with other essential documents during functioning of the school which shall be renewed from time to time as per norms .
21	The School is directed to run at least 01 section each of Bal-Vatika I, II & III in accordance with established norms permitted vide Board's circular no. 12/2023 dated 24-03-2023 & 25/2023 dated 11-09-2023.
22	The school shall ensure that all teachers undergo at least 50 hours of Continuous Professional Development **(CPD)** every year as per the guidelines issued by the Board vide Notification No. 16/2021 dated 24.09.2021, out of which 25 hours should be from respective COE.
23	The school shall ensure the participation of its students in the Structured Assessment for Analysing Learning **(SAFAL)** to assess and enhance students' learning and for their holistic development as per guidelines issued by the Board vide circular No. Acad 49/2024 dated 26 June 2024 as per the recommendations of NEP.

24	The school will ensure the Holistic Progress Card (HPC) is used for the foundational stage according to the guidelines issued by the Board via notification no. CBSE/Director (Acad.-Assessment)/2023 dated 27.12.2023.
25	The school shall submit an undertaking to upload all requisite information regarding students, teachers, and infrastructure details available in the school on the UDISE and OASIS Portals. The registration of the students in classes IX shall be conditional on the school providing complete information on the UDISE and OASIS Portals.
26	The school shall at all-time provide correct and accurate information regarding students, teachers and academic & physical infrastructure available in the school at **OASIS portal.**
27	The school may make provision to establish rain water harvesting system in their school premises as per Board's circular no. CBSE/AFF./AC/RWH/2025 dated 24.03.2025.
28	The school shall provide proper facilities like ramps in toilets for wheel chair users, auditory signals in elevators/lifts and other possible infrastructural facilities in accordance with the provisions laid down in **RPWD Act-2016.**
29	The school **shall promote inclusion of student with special needs** in the normal school as per provisions of the “Rights of Persons with Disabilities Act 2016’ and in conformity with National Policy of Education”.
30	The school shall present the candidates to the Board’s examination who are on its roll and **attended the school regularly** or meet the requirement of minimum attendance for appearance in the Board’s examination.
31	Every affiliated school shall **sponsor regularly its bona-fide and eligible students** in Boards Class X and Class XII examinations from the year mentioned while granting affiliation/up-gradation regularly without break or inform with reasons thereof in writing well in time about the non-sponsoring of the candidates.
32	The school shall ensure that the pupil teachers’ ratio should not exceed 30:1 in the school. In addition to this there must be 1.5 teachers per section, excluding Principal, Physical Education Teacher, Counsellor and Special Educator, to teach various subjects.
33	The school shall appoint teaching & non-teaching staff on **pay scales and allowances** prescribed by the Appropriate Government along with the provision for EPF as per norms. The salary to the staff shall be paid through ECS.
34	The School shall maintain Admission and withdrawal Register, Students Attendance Register, Teachers Attendance Register, Service records of Teaching and Non Teaching Staff, any other **documents required under statutory obligations** and specified by the Board from time to time.
35	. The school shall abide by the Affiliation and Examination Bye-laws of the Board **mutatis mutandis.**
Further, the school shall submit compliance on the following mentioned conditions within 03 months on the SARAS Portal from the date of the grant letter i.e. upto 04/02/2027. Failure to submit compliance within the stipulated time shall invite financial penalty of Rs. 50,000/- and appropriate action may be initiated as deemed fit.	
1	The school is directed to maintain the section teacher ratio i.e. 1:1.5 and submit the documentary evidence in compliance.
2	The school is directed to (i) procure more books for library. (ii) ensure that the rooftop should not be accessible for the students and it must have adequate height of parapet wall.
3	The school is required to establish that the pay scales and allowances are in conformity with the Central/State Govt. norms prescribed and submit a post-wise

	salary statement of last 02 months indicating designation, pay scale, gross salary and allowances of all staff duly stamped by the concerned bank showing total salary amount along with bank statement in compliance.
4	The school shall submit subject-wise details and qualification records of PGTs/TGTs and ensure that all teaching staff meet the prescribed qualification and training requirements before commencement of Senior Secondary classes.
5	The school shall remove all construction material and other hazards from the playground and ensure that outdoor play areas remain safe and fully available for students.
6	The school shall equip all laboratories with the prescribed apparatus, consumables and learning resources and ensure that the Mathematics Laboratory conforms to the minimum prescribed area/infrastructure norms.
In case of partial acceptance of compliance, the school shall submit the remaining compliance's within further stipulated period of 03 months. In case of the failure of the school to submit the final compliance's, the Board may enhance the penalty amount and debar the school from filling up the Registration/LOC details of students of classes IX to XII, as the case may be, in the next academic session i.e. **2028-29**.	

DEPUTY SECRETARY/JOINT SECRETARY/DIRECTOR (AFF.)

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